

**CES NS Chapter Minutes
November 20, 2014**

Present: Nancy Carter, Kathryn Yuill, Kevin Randall, and Katherine Connell (minutes) Monica Jordan and Rob Assels, Karen Pyra

Regrets: Rob Chatwin

1. Welcome

2. Call to order

The meeting was called to order at 12:06PM.

3. Review of Agenda

A motion to approve the agenda was made by Rob Assels and seconded by Katherine Connell.

4. Review of Minutes – October 2014 Board Meeting

The approval of the Minutes from October's meeting was deferred until the next meeting.

5. Standing Items – Business Arising- Updates

5.1. CES National Council update – Rob C

Tabled to next meeting.

5.2. Finance—Rob A.

Currently there is \$6900 in the CES- NS account, with 5 or 6 cheques to deposit.

5.3. Correspondence – Katherine

Nothing to report, all web posting is up to date.

5.4. Information technology – Kevin

The website upgrade that was approved at the last meeting has been delayed. We don't have any events coming up to the new year, so we are deferring to save money (there is a monthly fee). Kevin is also investigating the possibility of linking the provincial chapter website to the national website, using their infrastructure. Kevin will talk with Rob C about this, as Benoit Gauthier is the IT administrator.

LinkedIn membership growing. Members are encouraged to share CES info with their networks. We have also learned that some emails (mostly when there are attachments) are blocked by email servers.

Kevin hasn't yet started working on the holiday Powtoon, but will send something out by the end of the month.

Kevin will also investigate what other options are available with Google Hangouts (Capture, document sharing etc.) We could also explore the platforms zoom and join.me.

5.5. Membership – Monica

Monica has been exploring the idea of chapter memberships. The Federal government is not currently paying for memberships. Could we have an agency membership? Rob and Monica met with Andrealisa Belzer to discuss this option. Monica met with the Membership Coordinator from NL, and they do have a local membership (cost \$25). This allows members to access local PD events. They have 25 national and 65 local members, which helped them reach their goal of expanding their reach. Their program has been a success. This may be a good option for practitioners.

We need to examine what our goal is, and drive membership. Is this the best way to expand our reach? Maybe an Atlantic membership?

Monica will capture these ideas and will draft up a proposal to be reviewed at an upcoming meeting.

5.6. Program – Kathryn

Kay is in talks with Kathryn to get the outcome mapping session set up for later in January. The board would attend, and then use the knowledge to develop a plan for the board. This will be a PD event for members, which they pay for but will also be useful to us. Once the date is confirmed, Kathryn will work on the flyer.

There was a call for volunteers for the professional learning committee, Kathryn put her name forward.

6. Other/ New business

6.1. Strategic Initiatives: Public Service Commission and Dalhousie Evaluation Course - Nancy

We've been approached by Dal and the PSC to see if we would like to partner with them to offer a course (an intro course) which would be available to public servants. There haven't been any formal discussions, other than saying that we always like to partner.

Kayreen Chayter would be the instructor for the course. Nancy and Rob may be able to assist with some aspect of the teaching.

This may overlap with our ESS, which will need to be explored more.

The board is in favor of exploring the partnership, Nancy and Rob will keep the board informed.

Next Meeting: December 18th @ noon

Location: NSHRF Board Room or a restaurant

The meeting adjourned at 12:51pm.

Rob put forward the motion to adjourn, which was seconded by Kevin.

Minutes prepared by: Katherine Connell