

**CES NS Chapter Minutes  
March 19, 2014**

Present: Nancy Carter, Rob Chatwin, Kathryn Yuill, Kevin Randall  
 Regrets: Monica Jordan, Karen Pyra, Rob Assels Catherine Connell

**1. Welcome**

**2. Call to order**

The meeting was called to order at 12:05pm.

**3. Review of Agenda**

The agenda was reviewed and a motion was made by Nancy and seconded by Kevin to approve the agenda.

**4. Review of Minutes – February 2014 Meeting**

A motion was made by Nancy and seconded by Kathryn to approve the minutes.

**5. Standing Items—Business Arising—Updates**

**5.1.CES National Council Update – Rob**

Rob C highlighted the following from the last National Board Meeting:

- Rebecca Mallet has been hired at the part time Executive Director. She is currently orienting herself to the organization.
- The Professional Designation Program Evaluation is expected by the fall of this year. There are currently 285 CEs.
- Kylie Hutchinson was the successful bidder for the RFP for Intermediated level training.

**5.2.Finance – Rob A**

Rob provided an email update regarding the chapter finances.

**5.3.Correspondence – Katherine**

No report

**5.4.Website - Kevin**

Kevin and Rob A continue to reconcile the registrations and payments from the last workshop.

**5.5.Membership - Monica**

No report

## **5.6. Program : Kathryn**

ESS: The board will discuss this as part of the 15/16 Professional Development Plan.

AGM: June 4 has been chosen for the AGM. There will be a ½ day workshop as well with Jennifer Baechler. Nancy will follow up and get a flyer drafted for this workshop.

May Workshop with Kaireen on Contribution Analysis is being planned. Nancy will follow with Kaireen to get a firm date – we are suggesting May 7 or 14 in the afternoon

## **6. Other/ New business**

### **6.1 Strategic Initiatives**

Nancy indicated that Public Service Commission and Dalhousie Course has been put on hold until the fall.

### **6.2 Board Succession Planning**

Rob C is still talking with members about the board composition. More information at the April meeting.

### **6.3 Outcome Mapping**

Andrealisa provided an update on this activity. The Board will get a preliminary report for the next Board meeting.

### **Other**

N/A

## **7. Next meeting: April 16, 2015, 12noon to 2pm at NSHRF Offices**

Meeting adjourned at 12:40 pm.