

**Minutes**  
**Canadian Evaluation Society**  
**Nova Scotia Chapter**  
**Annual General Meeting**  
**Thursday May 29, 2014**

1. The President, Rob Chatwin, called the meeting to order at 4:20 p.m.
2. Approval of 2013 AGM Minutes and 2014 Agenda
  - a. ***Motion by Rob Assels, seconded by Kevin Randall to accept the minutes as presented. Carried***
  
  - b. ***Motion by Rob Assels, seconded by Kevin Randall to accept the agenda as presented. Carried***
3. Annual Report of Board of Directors
  - a. The President circulated the annual report to members present. The following information was highlighted:
    - i. Janet noted the new CES logo and encouraged members to take note of it and use it. Janet noted the logo was used throughout the symposium held today
    - ii. The chapter organized 8 PD events this year and the money received from the conference has allowed us to provide events at reduced rates.
    - iii. There are currently 13 CEs in NS.
    - iv. Rob thanked the board and members for their efforts – very proud of the achievements this last year
  
  - b. The President, on behalf of board members thanked exiting members of the board, Pat Saunders, Aubrie McGibbon, Peter McLeod and Janet Ivory for their significant contribution to the chapter and evaluation in Nova Scotia. The President also congratulated Janet Ivory on being elected by the CES membership as Vice-President of the CES National Board.
4. Financial Statement and Appointment of Member Auditor
  - a. The Treasurer, Rob Assels, spoke to the financial situation of the chapter. CESNS had a strong year financially in 2013/2014. We were able to support our members to attend the National Conference, partnered with Dalhousie University, Masters in Public Administration Program to provide CES memberships for students and for professional development events.

- b. Kaireen Chaytor as member auditor said she reviewed the books and found them to be in order.

***Motion by Rob Assels and seconded by Andrealisa Belzer that the annual report and financial statements of the chapter be accepted as presented. Carried***

- 5. Nomination report and election of officers
  - a. Election of Officers – Three positions for the Board were available and three members put their names forward.

***Motion by Andrew Knight and seconded by Kaireen Chaytor to accept the nomination report as presented. Carried***

- b. The Past President presented the slate of officers for 2014-15:
  - i. President: Rob Chatwin
  - ii. Vice-President: Nancy Carter
  - iii. **Treasurer:** **Rob Assels**
  - iv. Secretary: Katherine Connell
  - v. Past President: Vacant
  - vi. **Program Chair:** **Kathryn Yuill**
  - vii. **Membership Chair:** **Monica Jordan**
  - viii. National Representative: Rob Chatwin
  - ix. **Technology Chair:** Kevin Randall

The President noted that the past president position will be filled by appointment as per the by-laws. A call for expression of interest to members will be conducted.

- 6. Other Business:
  - a. Membership issues were discussed. The ideas will be considered by the new Membership Chair over the coming year.
  - b. Janet Ivory spoke on the national agenda. Janet wanted to note the upcoming national conference. Next year it is in MONTREAL. We hope to draw a lot because it's in a bilingual city and it is national year of evaluation. The following year is in St. John's NL. Members were reminded the CE program and requested to promote the CE designation as an important and growing professional designation program. Janet noted that a special issue of CJE in the fall of 2014 will be focused on the CE professional designation program.
  - c. Kaireen Chaytor indicated she is teaching a course online right now and when students have to come together to present papers I partner with CES; watching the students is a great event and I will try to offer that again this year.

- d. Louise – I would like to echo Andrealisa’s comments – I’ve attended a number of events and they are very impressive. The work is very much appreciated by the members.
- e. Eunice – We have community groups that don’t have alotof money we could offer a day for these groups about what they could do without money
  - i. Rob – That is certainly on our agenda and something we will be striving to achieve that connection on their own.
  - ii. Jill Patrella – maybe offering cheaper memberships and other opportunities
  - iii. Louise B. – sector council training session that Nancy is working on is a model that could inform this work.
  - iv. Motion to adjourn – Janet ; Rob C. seconded.

7. Meeting Closed:

- a. The AGM for the Nova Scotia Chapter of the CES ended at 5:20 p.m.

Minutes prepared by: Nancy Carter, Vice President, CES-NS Chapter  
May 29<sup>th</sup> 2014.