

External Project Evaluator Request for Proposals
National Gender-based Violence and Settlement Sector Strategy Project
Deadline for Receipt of Submissions: Tuesday, January 5th, 2021

Project Overview

In April 2019, with funding from Immigration, Refugees and Citizenship Canada (IRCC), four main organizations from the anti-violence and settlement sectors, partnered to begin collaborative work on developing a national strategy to address GBV for newcomers and refugees: The YMCA of Greater Halifax/Dartmouth, CISSA-ACSEI, OCASI and Ending Violence Association CAN.

By building on current expertise, knowledge and resources in the anti-violence and settlement sectors, this coordinated effort recognizes the reality that newcomers and refugees continue to experience structural barriers to accessing support. Working together in partnership between the four organizations and engaging their members increases our ability to deliver GBV prevention and intervention and better serve individuals and families experiencing violence.

Activities of the three year project (2019-2022) include:

- a needs assessment including-an environmental scan, national survey, and key informant interviews
- targeted webinar presentations on GBV
- creating an on-line course for settlement and anti-violence
- developing national settlement sector strategy to address GBV for newcomers and refugees
- producing safety protocols and procedures for settlement agencies
- organizing champion network
- designing a model for GBV prevention programming

Deliverables & Responsibilities

The National GBV and Settlement Strategy Project is seeking a project evaluator to design to utilize the project information and outcomes generated to date, the project logic model/theory of change, and communicating with partners, an evaluation report for this project is to be developed in both English and French and to be completed over the months January-March 2021.
(End of year two evaluation & recommendations for year 3)

The Evaluation Consultant will be responsible for:

- Creating a detailed work plan and schedule, based on deliverables and timelines
- Meeting with YMCA staff and the Partnership Group to finalize deliverables, work plan and schedule, to gather information and share evaluation goals and findings.
- Ensuring an understanding of project and organizational context, to help inform the evaluation and report

The consultant proposal can be 2-3 pages and contain the following:

- 1) Description of the Consultant’s qualifications related to sector knowledge and/or experience in settlement and integration and anti-violence and ability to evaluate in both English and French;
- 2) A proposed work plan for completion of the project evaluation and schedule to complete all deliverables according to the timeline;
- 3) Detailed budget, including daily rate, estimated level of effort (number of days/hours)
- 4) Please include a Curriculum vitae for the Project Evaluation Consultant, professional references for which you have performed similar work, including phone and email contacts and examples of past work that are relevant to a similar subject and project

A total budget will not exceed \$5,000.00

Selection Criteria

The selection of the Consultant will be based on the following criteria:

- 1) Quality and feasibility of proposed work plan and schedule
- 2) Proposed content, evaluation structure, and methodologies
- 3) Knowledge and experience related to project subject matter, evaluation, settlement and integration and anti-violence programming
- 4) Budget
- 5) Bilingual capabilities
- 6) Quality of references and prior related experience in project evaluation

Proposal Submissions

Proposals must be submitted by email no later than Tuesday, January 5th, 2021 at 5 p.m. ADT to Kathryn Khan, Project Manager:

Kathryn.bateskhan@halifax.ymca.ca, stating “Project Evaluation Proposal” in the subject line.

For more information about the project, please see our website: <https://www.ngbv.ca/>

